**Meeting agenda**

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| --- | --- |
| Group name | Proud Miner |
| Date | July 7 2018 |
| Time | 1:30pm to 3:30pm |
| Location | SOA GSR 3.6 |
| Prepared by | Wang Zhuowei |
| Attendees | Wang Zhuowei, Luo Hao Nan, Yang Mingqi, Gui Yuqi, Li Yigang, Kevin |

**Meeting objective**

|  |  |
| --- | --- |
| Action | Action done by |
| Show the vendor UI pages and ask for feedbacks  Smart contract clarifications | Everyone |

**Pre-work preparation**

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| --- | --- |
| Action | Action done by |
| Prepare the questions to ask  Prepare the minutes | Everyone |

**Meeting with vendor minutes**

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| --- | --- |
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**Meeting Objective**

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| --- | --- |
| Action | Action done by |
| Finalise the business requirements | Everyone |

Notes

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| Action | Action by | Time start | Time end |
| 1. Do we give referrers any limit on how many people they could refer?  * We are going to adapt the same algorithm as the recruiter. Initially, set all the referrers to have the same rating to ensure it is fair to them and the initial quota is 3. In the future, based on the rating of the referrer to decide how many job seekers he could refer. | yigang |  |  |
| 1. Can job seekers search for recruiters?  * Yes. The same as employers could search for recruiters. | mingqi |  |  |
| 1. How will employer and CV arrange interview since the CV owner is not a user of the application?  * Use the email as a two-way communication to schedule an interview between employer and CV owner. The application will send notification to the recruiter about the status as well. * The offer is done by the application. The recruiter will update the CV owner about the status and receive the decision from the CV owner. | yuqi |  |  |
| 1. How to avoid the cv owner verbally accepts the offer but the CV owner fails to fulfil the commitment?  * Combine physical contract with smart contract. When the employer clicks the button to make an offer to the CV owner, the recruiter will be notified through the system. Then the recruiter would arrange a meeting to sign the contract between CV owner and the employer. After the CV owner has signed the physical contract, the recruiter will click the accept button on behalf of the CV owner. And then the payment will be made to the recruiter. | zhuowei |  |  |
| 1. Do job seekers get reward from direct application?  * No | Hao Nan |  |  |
| 1. Demonstrate UI and ask for feedback  * Put the slogan * Decide the theme colour * Input the icons and logos provided by the sponsor | Hao Nan |  |  |